

**Minutes**  
**Regular Meeting of the Hoyt Lakes City Council**  
**Hoyt Lakes City Hall Council Chambers**  
**Monday, February 27, 2023**  
**5:30 p.m.**

PRESENT: Mayor Zins, Councilors Grams, Beauregard, Scott

ABSENT: Kramar

ALSO PRESENT: City Administrator Becky Lammi, City Attorney Mitch Brunfelt

Meeting was called to order by Mayor Zins at 5:30 p.m.

**APPROVAL OF CONSENT AGENDA**

**Moved by Beauregard supported by Grams to approve the following consent agenda items:**

**APPROVAL OF MINUTES-**

- 4.1 Regular City Council Meeting – February 13, 2023.

**CORRESPONDENCE-**

- 5.1 Minnesota Department of Agriculture – Notice of trapping survey results.
- 5.2 League of Minnesota Cities Insurance Trust – PTSD notice.
- 5.3 United Way Minnesota – Request for donation.  
*i. The City is unable to donate to third parties.*
- 5.4 Blight Report – December 2022.
- 5.5 Blight Report – January 2023.
- 5.6 Minnesota Pollution Control Agency – Notice of file closure.

**APPROVAL FOR PAYMENT – CLAIMS**

- 6.1 Disbursements - \$145,112.94
- 6.2 Payroll - \$73,601.76
  - 6.2.1 Payroll - \$64,041.85
  - 6.2.2 Benefits - \$9,559.91

**Motion carried unanimously.**

**APPEARANCES/PUBLIC FORUM**

None

**REPORTS FROM STAFF**

None

**REPORTS FROM ELECTED OFFICIALS**

None

OLD BUSINESS

None

NEW BUSINESS

Moved by Zins supported by Grams to approve Short Elliot Hendrickson Inc. proposed contract amendment for Midway Shelter Project. Motion carried unanimously.

Moved by Beauregard supported by Scott to approve Ranger ATV Snowmobile Club invoice in the amount of \$25,412.00 for the Seven Beavers/Moose Trail -Biwabik to Skibo Project. Motion carried unanimously.

Moved by Beauregard supported by Zins to approve Timothy Robinson Auxiliary #8144 LG240B application to conduct bingo on 4/02, 5/21, 09/24, 11/19/2023 at the Timothy Robinson Post #8411 (VFW). Motion carried unanimously.

Moved by Scott supported by Beauregard to approve Matthew Carlson's resignation from the City of Hoyt Lakes Emergency Medical Services Department. Motion carried unanimously.

Moved by Grams supported by Scott to approve the Electronic Sign Policy. Motion carried unanimously.

Moved by Scott supported by Grams to approved the Building Use Policy. Motion carried unanimously.

Moved by Grams supported by Zins to approve with amended social media list updated Social Media Policy. Motion carried unanimously.

Moved by Beauregard supported by Scott to approve the Personnel Policy Handbook. Motion carried unanimously.

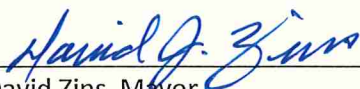
Moved by Zins supported by Grams to approve updated full-time employee job descriptions. Motion carried unanimously.

Moved by Beauregard supported by Grams to approve pay request no. 6 from Lenci Enterprises in the amount of \$4,750.00 for the Fisherman's Point Bathhouse Project. Motion carried unanimously.


ADJORNMENT

Moved by Beauregard supported by Grams to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 5:51 p.m.

  
\_\_\_\_\_  
David Zins, Mayor

ATTEST:

  
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Becky Lammi, City Administrator